

REPORT FOR: **CABINET**

Date of Meeting:	15 December 2011
Subject:	Primary School Expansion Programme
Key Decision:	Yes <i>[Affects all Wards]</i>
Responsible Officer:	Catherine Doran, Corporate Director Children's Services
Portfolio Holder:	Councillor Brian Gate, Portfolio Holder Schools and Colleges
Exempt:	No
Decision subject to Call-in:	Yes
Enclosures:	Annexe A: Analysis of consultation responses Annexe B: Summary of Reception places and projections Annexe C: Draft Admission Arrangements for September 2013 Annexe D: School Proposals for Expansion Recommendation from HAF – 28 November

Section 1 – Summary and Recommendations

This report provides details of the outcomes of the consultation on the primary school expansion programme agreed by Cabinet in July 2011, and proposes the next stages. In addition, information on other related school organisation matters, including school admissions arrangements, is provided.

Recommendations:

Cabinet is requested to:

1. Note the outcomes of the consultation on proposals for primary school expansion
2. Agree the schools that should be moved to the statutory process for permanent expansion as set out in Annexe D, subject to government capital funding announcements. The recommended schools are:
 - Camrose Primary School with Nursery
 - Cedars Manor School
 - Glebe Primary School
 - Marlborough Primary School
 - Pinner Park Infant and Nursery School
 - Pinner Park Junior School
 - Stanburn First School
 - Stanburn Junior School
 - Vaughan Primary School
 - Welldon Park Infant and Nursery School
 - Welldon Park Junior School
3. Delegate to the Corporate Director Children's Services, in consultation with the Portfolio Holder for Schools and Colleges, the decision about the final list of schools that should be moved to the statutory process for permanent expansion following government capital funding announcements.
4. Agree to receive a report in April 2012, following the statutory consultations, to decide the schools about which statutory expansion proposals will be published.
5. Delegate to the Corporate Director Children's Services, in consultation with the Portfolio Holder for Schools and Colleges, the decision to open additional bulge classes across all community schools as required for September 2012 and onwards.
6. Agree that the Schools Capital Strategy priority will be for primary school expansion and to address essential condition work where this is affordable.
7. Agree the draft admission arrangements for entry to school in September 2013 for consultation.

Reason: (For recommendation)

To enable the local authority to fulfil its statutory duties to provide sufficient school places in its area and to consult on the school admission arrangements for entry to school in September 2013.

Section 2 – Report

Introduction

1. The local authority has a statutory responsibility to provide sufficient school places for its area. There are several key strands to delivering sufficient school places. An increasing pupil population impacts across primary, secondary and special school provision. The focus of this report is on the primary school expansion strategy. It is planned to bring forward strategies for special school provision and high school provision in the New Year.
2. This report provides:
 - information on the consultation outcomes of the Primary School Expansion Programme;
 - recommends the schools that should be moved to the statutory process for permanent expansion;
 - information on related matters including the priority for the Council's Schools Capital Strategy;
 - draft admission to school arrangements for September 2013.

Options considered

3. In order to increase the number of school places there are two main options; to expand existing school capacity either on a temporary or permanent basis; or to open new schools. The option of new schools requires considerable capital investment and the availability of appropriate sites. Within planned legislation, there is a presumption that any new school will be an academy, also known as a free school.
4. Harrow has been opening bulge or temporary additional classes since September 2009 to manage the increase in pupil numbers. 5 classes were opened in September 2009 and September 2010 and 8 in September 2011. This solution has been enabled partly by the accommodation that has become available in the primary sector as a result of the school re-organisation in September 2010.
5. Although this approach has managed pupil growth thus far it is not sustainable in the context of the pupil projections which indicate continued increases in the pupil population. The available accommodation will be exhausted and not all schools are in the right locations to meet the increasing demand.
6. A strategy that combines permanent increases with a smaller number of bulge classes will enable schools to plan for permanent and incremental growth, whilst ensuring that there is flexibility to address actual demand with bulge classes. This approach will also contribute to managing the risk of overprovision if the actual figures are less than the predictions or if a new free school is opened close to expanded schools. The local authority will be able to plan its capital investment to support the permanent increases.

Primary School Expansion Strategy

7. In July 2011, Cabinet agreed a school expansion programme as part of the School Place Planning Strategy. The strategy aims to secure sufficient primary school places through the creation of additional permanent places, supplemented by planned bulge classes and contingency bulge classes, opened if required.
8. The solution for Harrow to meet the growth in pupil numbers will require all schools to contribute and potentially take bulge classes. This will be a feature of the expansion strategy to ensure that:
 - available space in schools is maximised to manage fluctuations in demand through bulge classes,
 - capital investment is consolidated to provide permanent accommodation for permanent expansions reducing the amount of temporary accommodation on school sites,
 - local school provision is made to meet local demand, including from future housing developments in Harrow.

Projected demand for additional classes

9. Harrow Council commissions the Greater London Authority (GLA) to provide pupil projections. The borough is divided into 6 planning areas for the purpose of primary school place planning. 5 planning areas are geographic and 1 planning area contains all the voluntary aided schools. The projections for each planning area were used to estimate the number of additional Reception places required. Overall the projections indicate that there will be at least 2,851 pupils requiring a Reception place in September 2017. This is the predicted peak of the demand. There are currently 2,550 permanent Reception places in Harrow. Using the projections and a planning factor of 5%, that current experience indicates will be required, at the peak of the increase it is estimated that up to 15 additional forms of entry would be required. Without the planning factor, the projected demand equates to approximately an additional 11 Reception classes.
10. A summary of the number of Reception places, projections and estimated additional places is provided at Annexe B.

Representative Headteacher Working Group

11. A representative group of primary headteachers was established to work with officers to develop the primary school expansion programme proposals and to ensure that there is an on-going dialogue with schools about the programme.

Consultation

12. In accordance with the School Place Planning Strategy, a consultation was undertaken between 10 October 2011 and 11 November 2011.

13. The consultation document set out the challenge for Harrow to meet an increased demand for school places and proposed the permanent expansion of 11 schools from September 2013. This would be preceded by temporary bulge classes in a number of these schools from September 2012.
14. The consultation documents were circulated widely to stakeholders and interested parties including all schools in Harrow, councillors, diocesan and faith organisations, neighbouring local authorities and interested parties including MPs and voluntary sector organisations.

Free School Government Announcement

15. During the consultation period, the government announced proposals for a new free school in Harrow, planned to open in September 2012. St Chaitanya's would have 2 forms of entry in the primary phase and 6 forms of entry in the secondary phase. The location is yet to be decided and the impact on schools in the vicinity and across Harrow would need to be assessed.

Outcomes of Consultation and Feasibility Studies

16. The detailed analysis of the consultation responses and feasibility studies is presented at Annexe A. The consultation responses have been analysed overall and then by school. Officers have responded to comments and made recommendations for each school included in the consultation proposals. The analysis of the responses and feasibility studies has informed the refinement of the consultation proposals. The summary proposals for the whole borough are presented at Annexe D.

Headline Consultation Responses

17. 713 responses were received to the consultation from respondents that included parents/carers, pupils, school staff, governors, residents and organisations. A number of comments were included with the responses given. The full consultation responses and comments are available in Background Papers to this report.
18. Two questions were asked in the consultation, with the option to respond 'Yes', 'No', or 'Not Sure'. Opportunity was given for comments to be added if the respondent wished to do so. The responses to the questions are given in the following tables.

Question 1: Do you agree with the proposals for an individual Primary Planning Area?

Response	Number	Percentage
Yes	187	26.23%
No	395	55.40%
Not Sure	121	16.97%
No Response	10	1.40%
Total	713	100.00%

Question 2: Do you agree with the proposals for the permanent expansion of an individual school?

Response	Number	Percentage
Yes	185	25.95%
No	426	59.75%
Not Sure	96	13.46%
No Response	6	0.84%
Total	713	100.00%

19. 411 of the responses to Question 2 related to Belmont School (about 58% of the total responses). Responses in relation to the 11 other schools named in the consultation proposals varied from 93 responses to 1 response. This scale of response from one school inevitably affects the overall picture. For illustrative purposes only, if the responses in relation to Belmont School are excluded from the analysis the totals for Question 2 are as follows: Yes = 152; No = 86; Not Sure = 58; No Response = 6.
 20. Summary analysis of the consultation responses is given in Annexe A, including an analysis by theme and officer comments in Annexe Aii. An overview of the responses and comments in relation to each of the schools named in the consultation proposals is also included in Annexe Aiii.
 21. Responses to the consultation were also received from a number of organisations, for example the London Borough of Brent, Harrow Association for Disabled People, and Harrow Unison, and these are included in Annexe Aiv.
 22. The consultation responses have provided a valuable insight to the local impacts of the proposals. Officers will work with those schools that are proposed to be taken forward for permanent expansion to address these issues.
- Feasibility Studies
23. At the same time as the consultation, officers, with the schools and architects, completed feasibility studies for those schools proposed for expansion. The purpose of the feasibility study was to develop a solution for each school's proposed expansion. The feasibility considered the additional requirements generated by the increased pupil numbers along with current constraints or accommodation issues. The priority for the capital investment is the expansion programme, but this process also provides the opportunity for some existing issues to be considered and, wherever possible, improvements may be included within the solution.

Schools Recommended for Permanent Expansion

24. In the consultation 11 schools were proposed for permanent expansion. The revised proposals are presented by Planning Area in the following table:

Planning Area	Schools proposed for permanent expansion
North East	Stanburn First School and Stanburn Junior School
South East	Camrose Primary School with Nursery Glebe Primary School
Central	Marlborough Primary School Pinner Park Infant and Nursery School and Pinner Park Junior School
South West	Vaughan Primary School Welldon Park Infant and Nursery School and Welldon Park Junior School
North West	Cedars Manor School

25. The revised proposals have been developed following consideration of the consultation and feasibility study outcomes, and effectively represent a phased approach to bringing schools forward for expansion. It is considered that Glebe Primary School should be expanded rather than the Kenmore Park schools. Final details of the programme for the rebuild programme at Marlborough Primary School and significant new build of Vaughan Primary School will confirm the position for these schools. Aylward Primary School, Belmont School and Pinner Wood School would not be considered for permanent expansion at this stage. They would be considered for a temporary bulge class and/or permanent expansion as required in future. Proposals for further expansions will be presented to Cabinet as required.
26. All community primary schools in Harrow will be part of the strategic approach and will be identified for bulge classes or contingency bulge classes during the next five years. Any increase in provision by voluntary aided schools or through free schools will be factored into planning. The use of bulge classes will be monitored and reviewed annually and will ensure that the local authority is able to manage the supply of school places.

Next Steps

Permanent Expansion

27. Those schools that are proposed for permanent expansion would progress to the statutory process. This involves a statutory consultation, the publication of statutory notices and the determination of notices. A report will be presented to Cabinet in April 2012 to consider the outcomes of the statutory consultation and to decide whether to publish statutory notices. If the notices are published, a further report will be presented to Cabinet in June 2012 to determine the notices. This will mean that the decisions will be made before the

end of the summer term 2012 for permanent expansion with effect from September 2013 onwards.

28. During the statutory process, officers will continue to work with the schools on planning for the potential expansion and addressing those points or issues raised in the consultation. Officers will provide support to the headteachers as required to consider school organisation and management issues. The feasibility studies will be developed further and the building programme will be planned.

Bulge Classes

29. Through the consultation and other discussions with schools, some of the challenges that bulge classes present have been articulated. It is acknowledged that the physical arrangement of some schools is more conducive to accommodating bulge classes. However, bulge classes are expected to make a continued contribution to the expansion strategy and all schools are likely to be required to take an additional class, using accommodation that would have been used prior to the school re-organisation change in the ages of transfer.
30. Officers are planning a series of bulge classes across the borough that will include all community schools. Within the current plans up to 2016, all schools will potentially be required to take a bulge class. This plan will be reviewed annually in the light of the projections, number of applications and the impact of the proposed free school and potential school on the Kodak site. Details will be shared with schools during the spring term. Officers will support schools to find solutions for bulge classes using the experience gained through the school feasibility studies.

Bulge Classes in September 2012 and onwards

31. Those schools that are proposed for permanent expansion will be expected to take bulge classes in September 2012 prior to expansion.
32. If required, the decision to open additional temporary bulge classes needs to be made soon after the closing date for applications to reception classes starting in September 2012. It is expected that this decision will be made in March 2012 and will ensure that the schools are able to plan for the additional class during the summer term. Due to the tight timescales and the need to give reassurance to schools and prospective parents as quickly as possible, it is proposed that this decision is delegated to the Corporate Director for Children's Services, in consultation with the Portfolio Holder for Schools and Colleges for September 2012 and onwards.

Voluntary Aided Schools

33. The proposals within this strategy are formulated mainly around the expansion within the community school sector. All voluntary aided schools have been invited to consider their contribution to increasing school places. Officers have met with representatives of the London Diocesan Board and Westminster Diocesan Board and have agreed to continue the dialogue for increasing capacity if opportunities arise.

Governors of the Krishna-Avanti Primary School expressed their interest in expansion, and their admission arrangements state their intention in September 2012 to increase from 30 places to 60 places subject to planning permission and capital. Given that there are free school proposals that include two a form of entry primary school proposed by I-Foundation, this situation will be kept under consideration.

School Organisation Related Matters

Admissions Arrangements for entry to school September 2013.

34. As the Admission Authority for community schools, the local authority is required to consult on the admission arrangements to community schools. A consultation will be undertaken from 3 January 2012 to 27 February 2012. The Harrow Admissions Forum will then consider the outcomes of the consultation and make recommendations to Cabinet for consideration at their meeting in April 2012.
35. The Government have published the Draft School Admission Code following their consultation. The Education Bill received Royal Assent on 16 November 2011, and the relevant changes from the Code have been incorporated into Harrow's draft admission arrangements for consultation. There are several elements to the admission arrangements, but the focus for the purposes of this report are the oversubscription criteria, or how places will be allocated if there are more applications than places, and the planned admission numbers. Given that the proposed expansions will increase the number of places at some schools, the proposed increased admission numbers are included in the admission arrangement consultation.
36. The Harrow Admissions Forum considered the draft admission arrangements at their meeting on 28 November 2011. The draft admission arrangements for consultation, including changes to planned admission numbers, are provided at Annexe C.

Schools Capital Strategy

37. The schools capital strategy covers a number of areas related to schools, including condition, repairs and maintenance, provision for special educational needs and the provision of sufficient school places. The implementation of the council's primary school expansion programme is the main priority for the schools capital strategy. Wherever possible and affordable it is intended to address priority condition issues while effecting school expansion.
38. The focus of the expansion strategy investment will be to provide permanent buildings for permanent expansions. Although temporary accommodation could provide a solution to the requirements for additional accommodation, it is unlikely to provide a value for money solution over time. It would dilute the impact of capital investment to address wider school issues, create organisation and management issues for schools and reduce the availability of outdoor space at schools.

Financial Implications

Revenue

39. Any school expansion programme will inevitably have significant financial implications. All schools proposed for expansion have raised concerns about available funding and clarity about funding is essential to maintain their commitment to the expansion programme. School revenue budgets are funded from the Dedicated Schools Grant (DSG). As the Department for Education (DfE) allocates DSG based on pupil numbers, any increase in pupil numbers results in additional revenue funding for the expanding school. The revenue funding is allocated to schools based on the Harrow Schools' Funding Formula. School budgets are based on pupil numbers in the January prior to the start of the financial year, so there is always a funding lag when schools increase their pupil numbers. To ensure that schools who agree to an additional class are not financially penalised, the Harrow School Funding Formula provides 'Additional Class Funding' for the period from September to the end of March, following which the mainstream funding formula will take effect. This ensures that schools have adequate funding for at least the average costs of a teacher.

Capital

40. Feasibility studies are being undertaken to determine the capital works required to deliver the primary school expansion programme. It is currently estimated that the cost of permanently expanding 11 schools in the consultation is £27.4m. The break down of the indicative costs for each school is detailed in the table below.

School	2012/13	2013/14	2014/15	2015/16	2016/17	Estimated Cost Based on Initial Feasibility
	£'000	£'000	£'000	£'000	£'000	£'000
Aylward			220	220		440
Camrose	200					200
Cedars Manor		125				125
Belmont				100		100
Glebe	1,000	500				1,500
Pinner Park I&J	700	400	1,000	750		2,850
Pinner Wood				250		250
Stanburn F&J	1,150	1,000				2,150
Vaughan	4,000	4,000				8,000
Weldon Park I & J	1,000	750	800	650		3,200
Marlborough	1,600	1,750	1,750	1,750	1,750	8,600
Total	9,650	8,525	3,770	3,720	1,750	27,415

Notes:

1. Aylward Primary School, Belmont School and Pinner Wood School are not recommended for permanent expansion at this time.
 2. The Kenmore Park schools were initially proposed as an either/or option for the South East Planning Area but the estimated capital investment required totalled £4m, therefore it is thought expanding Glebe Primary School provides a more cost effective option.
41. There is considerable range in the cost to achieve permanent expansion which reflects the individual nature of the schools and their sites. Some sites, due to capacity and stock condition, require minimal

capital investment; others such as Vaughan and Marlborough would require significant rebuild to address capacity and condition. Marlborough rebuild would be in three phases over a 4 year period and would be subject to affordability within the school expansion programme. A planning application will be made for the rebuild, and Cabinet are asked to agree the approach within the school expansion programme of addressing condition issues where possible, including the rebuild of Marlborough Primary School and partial rebuild at other schools where appropriate and affordable.

42. The capital costs of the expansion programme will be phased over several years as not all additional accommodation will be required at the same time for each school. The Council has a small capital fund available for those schools that have a bulge class in September 2012 and which would proceed to a permanent expansion. Schools will be invited to bid for this funding for essential works to accommodate bulge classes.
43. At this stage the figures are indicative figures provided for illustrative purposes, they will be refined and modified as the expansion projects are developed.
44. It is expected that the majority of the capital funding will be from the Department for Education (DfE). The government has confirmed that its priorities are to improve the condition of school buildings and to ensure that there are sufficient school places. The expected capital funding sources are:

DfE allocation to local authorities for Basic Need and Capital Maintenance

45. A national review of schools' capital is currently underway and no funding has been confirmed for 2012/13 onwards, though for planning purposes it is expected to be in line with the 2011/12 allocation. If funding levels are maintained, it is assumed that there will be up to £7m per year for the next four years. There are other calls on this funding though, especially in respect of essential capital maintenance. The government is expected to confirm the 2012/13 allocation to all local authorities, including Harrow, in December.

DfE Priority School Building Programme

46. The Government launched the Priority School Building Programme in the summer which aims to rebuild the schools in the poorest condition across the country through Private Finance Initiative (PFI). Although there were few details of the programme and many concerns about PFI, Harrow has submitted applications for 11 schools. Where these schools are proposed for expansion, the enlarged size has been part of the application. The outcome of the applications will be announced by the government in December. At this stage, the application does not constitute formal commitment to enter the programme. This programme could provide the funding for the expansion and rebuild of some schools proposed for expansion through PFI.

DfE Safety Valve Funding for Additional Places

47. On 3 November the DfE announced the allocations of the additional funding for local authorities to address the shortage in pupil places. Of the £500m funding, Harrow was allocated £120,280. This is one of the lowest in London and Nationally. The Education Consultative Forum meeting on 7 November 2011 requested this allocation is challenged to secure more realistic basic need funding for Harrow.

Other funding opportunities

48. Wherever possible officers will seek to maximise the benefits to Harrow from government policies and new housing development. For example, the contribution of Free Schools to school provision, and Section 106 contributions to mitigate the impact of new housing developments within Harrow.
49. Until these funding streams are announced it is not possible to know whether there will be sufficient external funding to provide for the estimated £27.4m cost of the expansion programme. By adopting a holistic approach to the needs of the schools the feasibility studies have produced solutions that address condition issues where possible in the solution to permanent additional accommodation. Whilst this is desirable and maximises the impact of the capital investment, the programme needs to be affordable. Following confirmation of the funding a further consideration of the proposals will be undertaken, especially in respect of the most expensive sites, and alternative options could be developed. The alternative options could include other schools within planning areas, including those that have been larger in the past that were not in the consultation, for example Grange Primary School.
50. The final list of schools to be moved forward to statutory consultation will be confirmed in the context of the funding available. In this context Cabinet is requested to delegate to the Corporate Director of Children's Services and the Portfolio Holder for Schools and Colleges the selection of final schools taken forward to the statutory process.
51. The risk that there will not be adequate external funding for the expansion programme is also being considered as part of setting the Council's 2012/13 to 2016/17 Capital Programme in the Medium Term Financial Strategy (MTFS), with contingency funding being considered in case government funding is not sufficient at any point. If the primary school expansion programme was to be partly funded by prudential borrowing then the resulting financing costs would be an additional pressure on the council's future revenue budget. Again this would need to be considered when agreeing the final school expansion programme.

Equalities Implications

52. An Initial Equalities Impact Assessment has been undertaken on the school expansion programme. The conclusion of this assessment is that the implications are positive or neutral in that the school expansion programme will ensure sufficient school places for the increasing

numbers of children in Harrow. Harrow's schools are successful and inclusive and provide a diversity of provision, and the school expansion programme will build on the strengths that already exist in Harrow's schools.

53. As proposals for permanent expansion are brought forward, there will be Equalities Impact Assessments undertaken on specific proposals.

Performance Issues

54. Harrow is a high performing Local Authority and the large majority of local services are judged to be good or better by Ofsted. Schools in Harrow perform well in comparison to national and statistically similar local authorities. Most primary schools and all secondary schools are judged good or outstanding.
55. The Schools White Paper and Education Act maintain a focus on driving up standards in schools, and place more of the responsibility with the schools directly for their improvement. The role of the Local Authority in measuring performance and driving improvement is changing significantly and will reduce from its current level. However, the Local Authority will maintain a strategic oversight and enabling role in local education, and is likely to retain some role in monitoring educational achievement and key measures such as exclusions and absence. The exact nature of the respective roles and responsibilities is still emerging and is being discussed with the schools.
56. Although the national indicator set has been abolished by the Department for Communities and Local Government, all of the key education indicators remain in place and continue to be reported to the Department for Education (DfE). This situation remains under review and the DfE is yet to provide clear guidance on if and how educational performance will be judged at a borough level.
57. There are implications for the provision of performance and management information to other services within Children's Services where schools' data is not transferred to and held by the Council. This includes data from academies and other schools not taking up some interdependent SLAs.

Environmental Impact

58. The school expansion programme will have an environmental impact that will need to be considered. Schools account for 50% of the council's total carbon emissions (62% of emissions under the Carbon Reduction Commitment scheme – [CRC]) and will need to play a full part in reducing these emissions by 4% per annum, as set out in the council's climate change strategy.
59. The government's position on whether the council or academies are responsible for emissions under the CRC is yet to be clarified.
60. For those schools that are proposed for expansion, planning applications will be required and part of the application will be a travel

plan. Through this process and the development of the solutions for the schools, the impact of the additional pupils and their travel modes will be addressed.

Risk Management Implications

61. The directorate and corporate risk management implications for the council arising from school place planning are included on the directorate and corporate risk registers.
62. The key risks for this programme are affordability and an over or underestimate of pupil growth.
63. Several funding streams have been identified and the feasibility studies have identified the capital investment required to ensure that high quality school places will be established.
64. The permanent expansions are planned to meet the minimum growth as indicated by the pupil projections. Although an additional number of places or planning factor is usually applied the position will need to be monitored to avoid over provision. Bulge classes will enable this to be managed as will the re-commissioning of accommodation in schools that have been larger previously.

Corporate Priorities

65. These considerations will support the Council's Corporate Priorities for 2011-2012:
 - United and involved communities: A Council that listens and leads.
 - Supporting and protecting people who are most in need.

Section 3 - Statutory Officer Clearance

Name: Julie Alderson	<input checked="" type="checkbox"/>	Chief Financial Officer
Date: 5 December 2011		
Name: Sarah Wilson	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 2 December 2011		

Section 4 – Performance Officer Clearance

Name: David Harrington



on behalf of the
Divisional Director
Partnership,
Development and
Performance

Date: 11 November 2011

Section 5 – Environmental Impact Officer Clearance

Name: Andrew Baker



on behalf of the
Divisional Director
(Environmental
Services)

Date: 11 November 2011

Section 6 - Contact Details and Background Papers

Contact: Johanna Morgan, Education Professional Lead, Education Strategy and School Organisation, 020 8736 6841.

Background Papers:

- School Place Planning Report to Cabinet July 2011
- Primary School Expansion Programme Consultation Documents
- School Place Planning Report to Overview and Scrutiny Committee 1 November 2011
- School Place Planning Report to Education Consultative Forum 7 November 2011
- Full Consultation Responses (Contact 020 8420 9270 to view the consultation responses)

**Call-In Waived by the
Chairman of Overview
and Scrutiny
Committee**

NOT APPLICABLE

[Call-in applies]